Student Senate Bylaws 2025

Article I. Senators

Section 1. Election of the Senators

A. All candidates must be currently enrolled as a curriculum student.

B. Candidates must have and maintain a minimum cumulative grade point average (GPA) of 2.0, have earned 15 semester hours at CCCC and be enrolled for at least six semester hours, which will be confirmed by the SGA Advisor. If too few applications are received, the curriculum Dean of that Pathway will appoint a Senator for representation.

C. The candidate must be voted in by a simple majority.

D. No student who is on active probationary status with CCCC or is in violation of the Student Code of Conduct is eligible to hold a position in the Senate.

E. All candidates must review and sign the Student Senate Commitment Contract and be prepared to meet the contract conditions if appointed to office.

F. The VP of Student Services may appoint vacant Senator positions during a period of vacancy with an open seat.

G. The official term of office for all Senators will be one (1) academic year beginning no earlier than the first day of the Fall semester and ending on the last day of the following Spring semester. Senators may be re-appointed upon review of a new application for the next academic year.

H. Appointment to an office for two (2) semesters is considered a full term.

I. No Senator may serve in the Senate for more than two (2) terms.

Section 2. Powers and Duties of the Senators

A. To read and become familiar with the Student Senate Bylaws and Senator Commitment Contract.

B. To attend all Senate meetings on his/her campus, participate in all business proceedings, and vote as needed. If a Senator is unable to attend the Senate meeting, then an acceptable excuse must be given to their Senate Chair or Student Senate Advisor prior to the meeting. Please reference your Commitment Contract for further details.

C. To assist in campus activities and events at each campus in the service are

D. To attend parliamentary procedure and leadership development seminars hosted by the Student Services Dept.

Section 3. Election of Senate Chair

A. All Senate Chairs must meet the Senate candidate qualifications. The Senate will select a Senate Chair based on a plurality vote taken by all Senators.

B. If the selection of a Senate Chair is not reached in the case of a tie, the VP of Student Services and Senate Advisor will vote on the Senate Chair.

C. Senate Chairs must be selected on or before the second Senate meeting of the academic year.

D. If a Senate Chair position becomes vacant during the year, the Senate shall vote to elect a new Senate Chair based on a plurality vote.

Section 4. Powers and Duties of the Senate Chair

A. To follow all of the duties and responsibilities of Senators.

B. To conduct Senate meetings.

C. To keep records of attendance for all Campus Senate meetings. If a Senator misses more than three (3) meetings without an acceptable excuse, this will result in dismissal from the Senate.

D. To maintain parliamentary procedure in all meetings Robert's Rules of Order.

E. In case the Senate Chair is unable to attend a Senate meeting, then the Senate Chair shall appoint another Senator to preside over that meeting

Article II. Resignation and Dismissal from Office

Section 1. Resignation of the Senate Chair

A. If any Senate Chair should resign, then the position shall be opened up to all Senators.

B. All Senators interested in the position shall be interviewed by the Advisors.

C. Senators will vote on the replacement.

D. The candidate receiving a plurality of the votes from the Student Senate shall be elected chair. In the event of a tie, the Vice President of Student Services will cast a deciding vote.

Section 4. Dismissal from Office

The Senate Advisor has the right to dismiss any member who fails to abide by these By-Laws or the Student Code of Conduct. The VP and Senate Advisor must approve any dismissal from office. The following process must be followed to dismiss any Senator from office.

A. If the member in question fails to abide by the Student Code of Conduct and/or a situation occurs that is considered inexcusable by the VP and Advisor, then an immediate letter of dismissal will be sent and the Senator will not have the option to resign.

Article III. Meetings, Rules, and Quorums

Section 1. Meetings

A. The Senate shall meet on the dates established by the Senators themselves.

Section 2. Rules

Attendance at Senate meetings is vital to the success of the organization. In the event that a member of the Senate must miss a meeting, he/she is expected to contact the Senate Chair or the advisor prior to the meeting to discuss the reason. Any Senator who misses three (3) meetings or fails to respond to three (3) consecutive email motions following meetings during a semester without an acceptable excuse may be dismissed from office.

Section 3. Quorums

Quorums for the Student Senate are as follows:

A. Campus Senate: a majority of the Senators. Meetings will be conducted by Robert's Rules of Order.

Section 4. Voting

A. Each Senator shall have one (1) vote in all official business in which a vote is taken at Senate meetings.

B. No Senator may vote on an additional fund request (beyond the original allocation) that has been submitted by a student organization in which he/she is a member.

Article IV. Amendment and Revision Process

A motion to consider an amendment or revision of the By-Laws shall require a majority vote at a Senate meeting. Such an affirmative vote shall send the amendment under consideration to the VP of Student Services for final approval.

Section 1. Presentation of the Motion to Amend or Revise

A. A Senator shall present the amendment or revision recommendation in writing to the Senate for discussion, and will distribute copies of the proposal to all members of the Senate, with due notice, that a vote will be taken at the next Senate meeting.

B. At the Senate meeting where the proposed amendment is presented, a motion to accept the proposed amendment shall require a two-thirds (2/3) majority vote of the Senators.

C. The approved amendment or provision will then be recorded and updated by the Office of the Vice President of Student Services.